



**THE COUNCIL OF EDUCATION ASSOCIATIONS OF
SOUTH AUSTRALIA**

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The role of CEASA Representatives/Council Members

1. Each affiliated association is entitled to have one representative on CEASA Council. The role of the Representative is to attend all Council meetings to ensure continuity and to report back to their association on the proceedings.
2. Empowerment, by the association of the representative, to act on behalf of the association is very important due to the lack of synchronicity between CEASA Council meetings and member associations' Council meetings.
3. Representatives act on behalf of their associations in all CEASA matters. In the absence of the official Representative, the association is expected to send a proxy.
4. It is the responsibility of the association representative to pass on all information, copies of papers and newsletters to their association Executive.
5. The degree of consultation required between associations and their Representative is a matter for each association to decide. When an item not listed on the agenda for the meeting is to be discussed, and a vote taken, representatives have the option of consulting with their association and then voting. This is to occur within five working days.